Central Library
IFTM University, Moradabad

FAQs on Online Public Access Catalogue (OPAC)

Q   How can I access the Library Catalogue?
A   You can access new library catalog through Library webpage or http://www.iftmuniversity.ac.in

Q   What is new in Library Catalogue?
A   It is a web based international standard library catalog using open source library management software "KOHA". This gives you an upgraded version of the library catalog which includes improvement in search & retrieval, link to Google cover images/contents, enables print options and exports search results in different formats etc.

Q   What are the salient features of new Library catalog?
A   Login based online services

- Get SMS and email for each library transactions.

- Access personalized features using Library ID and Password.

Search and retrieve

- Search history is saved for future use.

- Your reading history is saved by default.

- Print or save in different bibliographic format.

- Sort/ Refine search results by title/author/year of publication.

- Cover image of books fetched from Google books.

- Link to Google content if cover image is symbolized as corner folded.

Personalize

- Make a private list of books of your interest for ready reference.

- Rate the book

Q   How can I renew book(s)?
A   You can renew book/s through the online catalog using your Library ID and password OR visit library circulation counter.

Q   How do I reserve/hold book(s)?
A   Logged in user can reserve/hold a book/s through the online catalog, please note that you can reserve a book(s) only if it is checked out. The person will be intimated about the reservation as and when it becomes ready.

Q   How can I suggest book(s)?
A   You can suggest book(s).

Q   What are the item types available in the library?
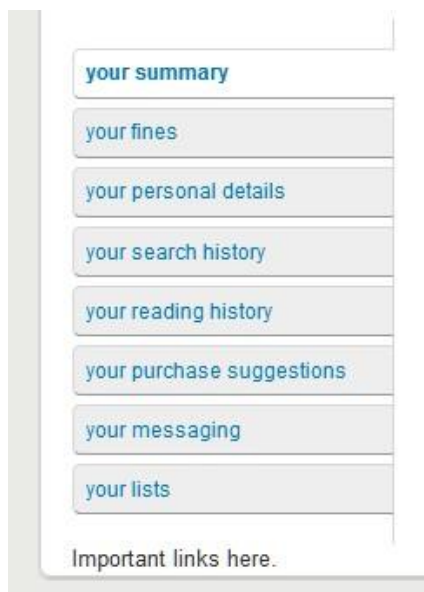A   Central Library has following category of materials:
Books: (For general reading available for home loan)
Bound Volume: (Bound volume journals not for home loan)
CD/DVDs: (Digital contents to be referred within the library)
Gifted Books: (Book received as gratis available for general reading and home loan)
Reference: (Reference materials not for home loan)

your summary

your fines

your personal details

your search history

your reading history

your purchase suggestions

your messaging

your lists

Important links here.

Q What is Summary?
A Your summary gives information on your checkouts, reserves (hold) and overdue etc.
Q What can I see under personal details?
A This gives your detail information like address, designation, PF/Roll no, email id etc.
Q What is search history?
A The search made after login is saved by default.
Q How can I get my reading history?
A Reading history is saved by default.
Q What is your messaging?
A You have the freedom to restrict any of the service like email, SMS etc.
Q What is the use of your list?
A You can search and select the book and put it into a list for future use, or for import into reference tool software.

Q   How do I change password?
A   Please visit http://www.iftmuniversity.ac.in change your password, by following the instructed steps.

Q   Whom I should contact, in case of any problem?
A   Please contact 9971480236 for any assistance or mail to librarian@iftmuniversity.ac.in.